



- Defendants in municipal court, like defendants in all other courts with criminal jurisdiction, have the right to a jury trial or may waive that right and request that a judge hear and decide the case. Defendants can represent themselves or be represented by an attorney.
- Contact the municipal court staff to put in a request to enter a plea of not guilty. A plea form and personal bond (PR bond) will be sent via US mail or e-mail to be completed, notarized and returned to the court.
- A summons will be mailed at a later date when your case is set for trial. Please be ready to appear on that specific date and time.
- Contact the court staff for additional information.

Courtney Acklin, Court Administrator  
[cacklin@palestine-tx.org](mailto:cacklin@palestine-tx.org)  
903-731-8420

Mariela Pacheco, Deputy Court Clerk  
[mpacheco@palestine-tx.org](mailto:mpacheco@palestine-tx.org)  
903-731-8408

Tyra Gabriel  
[courtclerk@palestine-tx.org](mailto:courtclerk@palestine-tx.org)  
903-731-8475